

# ***West Side Cemetery District***

## **MEETING**

### **BOARD OF TRUSTEES**

District Office Board Room  
440 Bob Hampton Road, Taft, CA. 93268  
Phone (661)765-4505 (westsidecemetery.com)

### **AGENDA**

5:00 p.m.

**FEBRUARY 21, 2023**

#### **CALL TO ORDER:**

#### **PLEDGE OF ALLEGIANCE:**

#### **INVOCATION:**

**ROLL CALL:** SUMMERS, JORDAN, BLACK, MELTON, SUTHERLAND.

**PUBLIC COMMENT:** (5 min. time limit)

**CORRESPONDENCE:** Jordan Miller with Roger Miller Insurance, West Kern Water, Lynel Ford with California DOF, SoCal Gas, CSDA. Daelon with Streamline., SDRMA, Les Clark III, Sunwealth LLC. Taft High AVID. John Blomberg with Blomberg and Griffin Accountancy, Matthew Watkins with TFG.

**ANNOUNCEMENTS:** None

**APPROVAL OF MINUTES:** December 20, 2022

**APPROVAL OF FINANCIAL STATEMENTS:** December 2022 and January 2023

\*Balance Sheet

\*Profit & Loss YTD Comparison

\*Profit & Loss Budget vs. Actual

\* Stifel, LLC Investment Accounts

**APPROVAL OF MONTHLY CASH DISBURSEMENTS:** December 2022 and January 2023

\* Transaction Detailed by Account (General)

\*Transaction Detailed by Account (Payroll)

## **MANAGER'S REPORT:**

The District performed 7 services in December. Additionally, the District did 10 services in January totaling 59 for FY 22-23. Compared to 87 in fiscal year 2021-2022. Grounds crew has stayed busy taking care of services, and maintaining the cemetery grounds and equipment. Manager has been busy with daily operations, equipment maintenance, ordering parts and supplies for general grounds maintenance. Manager and staff are making changes to the old "Parkway", which will become a memorial walk with cremation burial available. Clean up of the cemetery after wind and rain storm has maintenance staff busy as well.

## **AGENDA ITEMS:**

### **Current Business:**

1. State of the District. Discussion and Action.
2. Sunwealth PPA agreement regarding solar purchase. Discussion and Action.
3. SDRMA insurance renewal. Discussion and Action.
4. West Kern Water District rate changes. Discussion and Action.

### **Unfinished Business:**

## **Other Board Items:**

**BOARD MEMBER INPUT:** This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

## **MEETING ADJOURNED:**

**THE NEXT MEETING WILL BE HELD:** March 21, 2023

**The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.**

**Board Members:** \*Gary Summers \* Robyn Melton \*Robert Jordan \*Don Black \*Shawn Sutherland

**Staff:** \*Nick Ward-General Manager  
General Manager

# Notes

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