

West Side Cemetery District

MEETING

BOARD OF TRUSTEES

District Office Board Room
440 Bob Hampton Road, Taft, CA. 93268
Phone (661)765-4505 (westsidecemetery.com)

AGENDA

5:00 p.m.

November 15, 2022

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

INVOCATION:

ROLL CALL: SUMMERS, JORDAN, BLACK, MELTON, SUTHERLAND.

PUBLIC COMMENT: (5 min. time limit)

CORRESPONDENCE: Kevin Criss with JPHE solar. Jordan Miller with Roger Miller Insurance. District Auditor John Blomberg. West Kern Water protest hearing about rate increases.

ANNOUNCEMENTS: None

APPROVAL OF MINUTES: October 18, 2022

APPROVAL OF FINANCIAL STATEMENTS: October 2022

*Balance Sheet

*Profit & Loss YTD Comparison

*Profit & Loss Budget vs. Actual

* Stifel, LLC Investment Accounts

The Boardroom of West Side Cemetery District is accessible to persons with disabilities. Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Trustees may request assistance by contacting the District at 440 Bob Hampton Road Taft, CA.93268 or by calling (661) 765-4505. Every effort will be made to reasonably accommodate individuals with disabilities by making material available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Board Members: *Gary Summers * Robyn Melton *Robert Jordan *Don Black *Shawn Sutherland

Staff: *Nick Ward-General Manager

APPROVAL OF MONTHLY CASH DISBURSEMENTS: October 2022

* Transaction Detailed by Account (General)

*Transaction Detailed by Account (Payroll)

MANAGER'S REPORT:

The District performed 19 services in October for a total of 34 services for the fiscal year. Compared to 55 in fiscal year 2021-2022. Grounds crew has stayed busy taking care of services, trimming trees, and maintaining the cemetery grounds and equipment. Manager has been busy with daily operations, equipment maintenance, ordering parts and supplies for general grounds maintenance. Manager and staff are making changes to non-essential turf within the cemetery to conserve resources. District staff has removed all grave decorations to perform tasks that would otherwise be near impossible. Continued training new employees, Salvador Prestegi and Kyle Maness.

AGENDA ITEMS:

Current Business:

1. Update board on JPHE solar project on the Cemetery District shop. Discussion and Action.
2. Discuss annual holiday dinner options for employees and trustees. Discussion and Action.
3. Present new ideas and plans for future cremation expansion along with cost vs benefit projections. Discussion and Action.

Unfinished Business:

Other Board Items:

BOARD MEMBER INPUT:

This Portion of the meeting is reserved for Trustees to present information, announcements, or other items that have come to their attention. A Board member may request that an item be placed on the agenda for consideration at a future meeting or refer an item to the District Manager for a formal report. The Board will take no formal action.

MEETING ADJOURNED:

THE NEXT MEETING WILL BE HELD: December 20, 2022

Notes

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